



'Spurring each other on with love'

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Headteacher: Mrs Tameka Hue Hamilton

6 December 2023

Dear Parents and Carers,

Re: Key Stage Two Carol Service Arrangements

In preparation for our upcoming Key Stage Two Carol Service, we would like to explain the arrangements for the evening performance on **Thursday 14 December 2023 at 6.00 pm.**

The arrangements for the Carol Service are as follows:

- Children to enter through the main entrance at 5.40 pm and go straight to their classroom to register.
- Children must be in school by 5.45 pm at the very latest.

At the end of the performance, please collect your child from the exits below at approximately 6.45 pm:

- Year Three will be collected from the main entrance followed by Year Four.
- Year Five will be collected from Class 5B.
- Year Six will be collected from Class 6R.

We look forward to sharing this special time with you.

Yours sincerely,

T Hamilton

Mrs T Hamilton
Headteacher

