



*‘Spurring each other on with love’*

24 November 2023

Dear Parents and Carers,

**Re: Key Stage Two Christmas Carol Service on Thursday 14 December 2023 at 2.00 and 6.00 pm**

Our Key Stage Two Carol Services are being held on Thursday 14 December 2023. This year, we are going to have a traditional service in St Barnabas Hall of carols, Christmas songs and readings. In order to give as many of you the chance to come and enjoy this event, we will hold two performances. One performance will be in the afternoon at 2.00 pm with the second performance in the evening at 6.00 pm.

The performances will last approximately one hour. All Key Stage Two children are expected to attend the evening performance in their school uniform. **Please ensure that your child attends the evening event in order to make it a success. If your child cannot attend, please inform Mrs Hamilton in writing.**

We look forward to seeing many of you at the performances. We will be collecting for Shekinah Mission Plymouth at the end of each performance. Tickets are limited to two per family and will be distributed as soon as the forms are returned. Children, including babies, must have a ticket. We expect that separated parents liaise and communicate directly with each other in relation to ordering tickets for performances. These are allocated per family and not per parent and we expect parents to share these equally. We will send a text message on **Wednesday 6 December 2023** if there are spare tickets available, offering one extra ticket per family on a first come first served basis. **You are welcome to take photos and videos during the performances, but these must be kept for private viewing and cannot be published on Facebook or any other social networking site.** Pushchairs cannot be taken into the hall as there is not enough room to accommodate them. They can be left in the entrance corridor.

**All children are expected to attend in their school uniform**

Yours sincerely,



Mrs T Hamilton  
**Headteacher**

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**Re: Key Stage Two Christmas Carol Service on Thursday 14 December 2023 at 2.00 and 6.00 pm**

I would like ..... ticket(s) for the Key Stage Two Carol Service (Please insert the number of tickets required) on Thursday 14 December 2023 at 2.00 pm.

I would like ..... ticket(s) for the Key Stage Two Carol Service (Please insert the number of tickets required) on Thursday 14 December 2023 at 6.00 pm.

**(remember only 2 tickets per family in total in the first instance)**

**\*I would/would not be able to come to the alternative performance if tickets for my choice of carol service are not available.  
(\*please delete where applicable)**

Child’s name: ..... Class: ..... Date: .....

Parent’s/Carer’s signature: ..... Name: ..... (Please print)

